



Action taken report on the minutes of previous meeting held on 23rd July 2018

Agenda 2:

1. Pending issues from 09/03/2018

Sr. No.	Action pending	Action taken	Current status of task
1.	Starting a medical referral unit MGMDCH with resident from General Medicine//anesthesia on rotatory basis to accord fitness to dental patients	<ul style="list-style-type: none">- Flow chart for referral established.- Oral pathology has upgraded its hematology sample collection/processing done by Dental College for CBC/PT INR/RBS – at subsidized cost.	Action completed (Ann. 1)
2.	Regular quality check of water used in Dental chairs/ Dental college	Water quality assessment done from random sites including taps/ water coolers. Reports revealed that water was positive for Pseudomonas aerigenosa, E. coli; enterobacter and klebsiella Meeting held on 17 th Sep. 2018 under chairmanship of Medical Superintendent. Measures discussed to address the following problems: <ul style="list-style-type: none">- To ensure that there is no admixture of water (CIDCO STW and Borewell)- Standardisation of water supplying and testing procedures- Schedule and monitoring of cleaning of water coolers.- Chlorination guidelines. (annexure 2) latest reports taken on December 2018 after correction measures were instituted (annexure 2a)	Action completed
3.	Maintenance of Asepsis of work stations and ensuring Respiratory hygiene	The following practices have been initiated and are followed by every operator (i) spraying the dental chair surfaces with microgen prior to every procedure (ii) Use of protective eyewear has been	Action completed

		<p>initiated and is undertaken by each and every student (Attached Ann.:3)</p> <p>iii) Students sensitized on the importance of history taking on presence of respiratory infections in patients and steps to prevent cross infection during dental operative procedures</p>	
4.	Waste disposal practices and protocols to be standardised	MGM Dental College infection control Committee has formulated a biomedical disposal protocol (Ann.:4) as per the National guidelines	Action completed
5.	IERC accreditation and re-registration. Formal training for IERC members on SOP's, GCP guidelines, Schedule Y	<p>GCP retraining workshop conducted in November 2018 in collaboration with clinisearchto train the IERC members on GCP guidelines and Schedule Y. 15 members attended the program.</p> <p>Version 03 of the SOP governing the IEC MGMDCH has been formulated and passed. (Ann5a)</p> <p>CDSCO registration of MGMDCH done with reg no. ECR/786/Inst/MH/2015 Re-registration application form uploaded (Ann. 5b) on the CDSCO website</p>	Action completed
6.	Presentation of AQAR for July 2017-18	AQAR uploaded on website of NAAC and acknowledgement for the same received (Ann 06)	Action completed
7.	Forwarding recognition as PhD guide applications to MUHS of eligible faculty to MUHS	<p>The application forms of the following faculty members has been forwarded to the MUHS for consideration:</p> <ol style="list-style-type: none"> i. Dr. Shilpa Patel ii. Dr. Sumanthini M. V. iii. Dr. Srivalli N. iv. Dr. Usha Asnani v. Dr. Vineet Kini 	Action Completed
8.	BLS training	04 Staff members of the dental college have been trained to be BLS trainers. All the interns and Non teaching staff are given BLS training by the above trainers as per the schedule attached.50 Interns and 10 nursing staff have completed the course and certified.	Action Completed

9.	Feedback	Feed back committee has been reformulated . The feed back process on the curriculum as per the requirements of the new SSR has been discussed and plan of action formulated	Action Completed.
10.	Counselling center	Meeting held with Prof Dr. Rakesh Ghildiyal , Head of Department, Psychiatry, MGM Medical College, Kamothe. Suggested formation of a committee, space located on third floor of MGMDCH, for this centre. Activities would include conduct of regular lectures for students and faculty on stress and anger management, how to study better etc. To hold competition for students on such topics in the form of debates, posters. Faculty can be sent to Tata Institute of Social Sciences for a course in counseling.	Action Pending <ul style="list-style-type: none"> • committeeto be formed and displayed • shortlist faculty who can be sent to TISS • Establish and inaugurate the centre • Arrange lectures on relevant topics
11.	Student activities	Sports and cultural committee has been reformulated. The revised format of the SSR and the AQAR circulated and discussed. It was decided that a talent search should be done amongst students and eligible students should be encouraged to participate in state/ National level activities	Action completed
12.	NSS board	The Existing NSS Board members will complete their term on 31 st March 2019. Name of Dr. Sudhir Kadam and Dr. P.M. Jadhav will be included in the New NSS board, which will be constituted from the 1 st of April 2019.	Action Will be completed on 31 st March 2019

Agenda 4

– Value added program

Suggestions for value added programs have been taken from the departments. The title of the program, objectives, timeline, faculty involved, budget, infrastructure requirements have been laid down and will be discussed as a separate agenda.

Agenda 5

- Proposal for starting new courses

Departments were instructed to consider the feasibility of stating fellowship / certificate courses as offered by the MUHS the suggestions of which will be discussed as a separate agenda.

Agenda 6

- M/s Manorama vs suvarna

We were informed by the IT department that the proposal to finalise one of the above Hospital Management Software for the campus (medical + dental) is under scrutiny and that we would be informed about the outcomes of the discussions

Agenda 7

- Induction of new members

A. Dr. Sabita M. Ram

As she has superannuated, the IQAC chairmanship would be taken over by Dr. Vanitha Shenoy, Dean

- ##### B. 01 Teacher to be included in place of Dr. Vanitha Shenoy who has taken over chairmanship
- Dr. Snigdha Pawar, Associate professor, Department of Pharmacology has been inducted to ensure that there is a representation from the Medical faculty who are involved in teaching dental students

- ##### C. Mr. Birendra Kumarin place of Cdr. Chhavi Rathi

Agenda 8

Faculty and student exchange program: Suggestions have been invited from departments for Prospective faculty and student exchange programs, objectives, timelines, permissions to be sought. The departments should work with the plan of starting these programs from the coming academic year after institution of appropriate MOU's (Ann. 7).

M. S. Vally
Member Secretary
(IQAC Committee)



Vanitha
Chairperson
(IQAC Committee)